

**AGA CHICAGO CHAPTER
CEC MONTHLY Minutes
JUNE 2, 2016**

1) ROLL CALL (QUORUM 7) – X = present

<input checked="" type="checkbox"/> Adriane	<input checked="" type="checkbox"/> Frank	<input checked="" type="checkbox"/> Matt
<input checked="" type="checkbox"/> Chanel	<input checked="" type="checkbox"/> Hugh (N)	<input checked="" type="checkbox"/> Raul
<input checked="" type="checkbox"/> CJ	<input checked="" type="checkbox"/> Janet	<input checked="" type="checkbox"/> Rick
<input checked="" type="checkbox"/> Crystal	<input type="checkbox"/> Jolanta	<input type="checkbox"/> Sandra
<input type="checkbox"/> Eddie	<input type="checkbox"/> Lorraine	<input type="checkbox"/> Sophia
<input type="checkbox"/> Elaine (N)		<input checked="" type="checkbox"/> Thomas

2) CALL TO ORDER

- Hugh called the meeting to order, and declared that a quorum had been met for the meeting (11:33am).

3) RATIFY/APPROVE PRIOR MEETING MINUTES

- Minutes to the last meeting (May meeting) were not done as of 06/02/2016. Janet to send out minutes to May CEC meeting and CEC will respond to approve and ratify over email (11:34am).

4) PRESIDENT'S REPORT

a) General Matters

. Janet's Resignation

- Janet to resign as of CEC Secretary, Accountability and Nominating Committee member.

. CEC Secretary & Accountability Chairperson Vacancy

. Newsletter & Website Chairperson Vacancy

- Crystal will resign (on 06/30/2016) as Newsletter and Website chairperson. Crystal nominates Tiffany as Website chairperson (to start on 07/01/2016). Crystal sent out Tiffany's bio in previous email. Presented to the nominating committee. The CEC Board voted and approved the nomination of Tiffany as Website chairperson.

. Chicago PDT Budget and CPE Scholarships

- 74 paid members attended the 2016 PDT with \$21k in net revenue. Costs have not been finalized. Raul request that PDT revenue and expense be broken out from AGA Chicago Chapter's general revenue and expenses in the next income statement.
- Question was brought up if the 2016 budget was approved
- CJ sent the program's budget in the summer of 2015 and was approved in September. An update was sent to Treasurer, President and, incoming president (vacant position).
- 3 out of 5 CPE scholarships were awarded to CEC members. To relieve an appearance of a conflict of interest, the CEC members will give their CPE scholarships to other AGA members or non-members. The 3 CEC members agreed.

. Nomination Committee – National By-Laws (Board Vacancies)

- Nomination directions were --- As President, Hugh charged Rick with the responsibility of gathering nominations for "term limit" positions (President,

Secretary & Treasurer) from CEC (via email). Nominations were open until 6/15. At that time, Rick was instructed to email CEC with candidate list and call for a vote (via email). Voting was to close a week later with Rick notifying CEC of the results. Email votes were to be printed out and maintained. This was an approved exception (by National) to our by-law nominations process.

. **National PDT Update**

- No updated news

. **Chapter Recognition ending May 31, 2016**

- Chicago Chapter reached Platinum status for the 2015-2016 year.

. **Upcoming Marketing Lunch**

- Hugh is having lunch with Lorraine, Adriane, Dr. Kas, and CJ on membership growth, marketing, student chapters, etc.

b) **RVP Update**

- Hugh is the new RVP starting 07/01 and will preside as Chapter President in the interim during the nomination process.

c) **Co-sponsor (IIA & ACFE)**

- Successful co-sponsor with IIA and ACFE

d) **NASBA**

- 2016 PDT qualified for NASBA CPE

5) **FINANCE REPORT**

6) **COMMITTEE REPORTS**

a) **By-laws, Nominating & Accountability (Janet, Rick, Sandra & Tom)**

- New definition of accountability chair from AGA National. Janet to send around.

b) **Membership (Adriane)**

c) **Scholarship & Awards (Chanel & CJ)**

d) **Education & Program (CJ & Frank)**

e) **Chapter Recognition (Rick)**

f) **Community Service & Early Careers (Eddie)**

g) **CGFM (Raul)**

h) **By-Laws & Governance (Janet/Rick/Tom)**

i) **Meetings (Matt/Sophia)**

j) **Marketing (Lorraine)**

k) **Communications/Newsletter/Website/Historian (Crystal & Jolanta)**

- Need information on 2016 PDT and community service events/ food drive for June newsletter. To Crystal by June 8th.

7) **OLD BUSINESS/NEW BUSINESS**

- CEC Board decided to present past CEC board members with a nominal gift and a plaque for past service to the Board. Chanel to develop certificate and select gift (\$50 or less) and to send to CEC for vote.

8) **ADJOURN**

- Frank made a motion to adjourn the meeting and Chanel second the motion. Meeting adjourned at 12:26pm.