

AGA Chapter Executive Committee Meeting Notes

August 21, 2014 – 11:30 to 1:00 pm

(See attendee list at end of document)

Quorum of members were present

Meeting minutes from the July 31, 2014 were approved and passed with no changes.

National Membership Scholarship – The national office awards scholarships that can be used to fund recruitment activities. It cannot be used to subsidize member. In the past it has been used to subsidize the holiday party and to purchase an advertisement in university newsletter. Last year the scholarship was between \$300 and \$400. The application for the scholarship is due mid-September. Motion was made and passed to apply for the scholarship. Membership director, Nancy Taylor, agreed to write a proposal to request the Chicago Chapter membership scholarship from National to present to the board.

Tom Dilisio, Treasurer, presented the income statement and balance sheet for the period ending July 30, 2014. The financial statements were accepted and passed.

Components of the 2014/2015 budget were discussed:

The cost of the PDT was discussed. The committee proposed fees of \$295 for members, \$395 for non-members, and \$295 for groups of 5 or more. There was discussion on the how many days the conference would be, 2 or 3 days. Part of the issue is that the GSA facility being used has set times that people can be there which will limit the number of CPE that can be covered in a day to six. There was also discussion that a substantial increase in costs may discourage members whose agencies or companies do not pay. The issue of number of days was tabled until next meeting. A motion was made to set the fees at \$295 for members, \$395 for non-members, and \$295 for groups of 5 or more. Motion was passed.

In conjunction with the PDT and to offset the increased price it was suggested that we have some give-aways and that there be a social after the PDT.

The cost of monthly luncheon training sessions was discussed. The budget contained a proposal of \$10 for members and \$20 for non-members. The cost of the box lunch is \$9.95. Motion was made and passed that the price of monthly luncheon training sessions be \$10 for members and \$20 for non-members. Motion was specific to meetings where audio programs were used for CPE.

New Business – One issue with the CPE that the AGA local chapter can grant is that it is not NASBA certified, which is required by some professional organizations. Bill Kresse suggested that he look into holding some CPE programs in conjunction with Governor State University which would make the CPE NASBA certified.

Early Careers – The early careers committee requested a line item on the budget for early careers of \$1000. Issue was put on hold to next meeting.

Budgets from all committees are due to Tom DiLisio prior to the next meeting so that the budget can be completed and approved.

The Citizen Centric report is due by September 30, 2014. Deborah Kinsey, Matt Matczyzinski, and Eddie Jones volunteered to work on the report.

Suggestion was made to enter into a discussion with an organization to co-sponsor educational programs. Motion was made and passed to proceed with this suggestion.

Cost of individual audio conferences was discussed. The organization can get a discount if the audio conferences are bought as a 4-pack. The chapter can select any 4 audio conferences and reservations do not need to be made ahead of time. Motion was made to purchase 4 web conferences at a cost of \$260. Motion was passed.

A question was asked whether the dates and time of the monthly meetings had been set. Some had been set, but not all. Discussion was held whether some of the speakers for the PDT could be used for monthly meetings. Concern was that attendance was low at the monthly meetings and that it would not likely cover the cost of the speaker. Program director will send out a list of the speakers for the PDT so that this could be discussed further.

Items on the agenda that were not discussed –

Reorganizing directorships

Chapter by laws review and update

Meeting adjourned at 12:50 pm.

AGA Chicago Chapter Executive Committee Meeting

Attendance List

Meeting Date: 8/21/14

Name	Title	Present	Absent
Deborah Kinsey	President	✗	
Elaine Iggelmann	Immediate Past President		✗
Janet Kasper	Secretary	✗	
Thomas Willis	Treasurer	✗	
William Knesse	By-laws and procedures, Education Chair, Board Counsel	✗	
Hugh Smith	By-laws and procedures Co-Director		✗
Frank Woy	Education Chair		✗
Cynthia Carter	Program Director	✗	
Walt Waczynski	Meetings Director	✗	
Nancy Taylor	Membership Director	✗	
Alexandria Hayden	Newsletter Editor		✗
Olga Gessell	Historian, Website Director		✗
Raul Nieto	CGFW		✗
Rick Whitnawski	Recognition Director	✗	
Chanel Castaneda	Awards Director	✗	
Eddie Jones	Community Service Director and Early Careers	✗	
Andy Wasiewicz	Early Careers Assistant Director		✗
Lorraine Jamison	PR/Marketing Director	✗	
Robert Cherny	Membership Assistant Director		✗

Prepared by: Janet Kasper