

**ASSOCIATION OF GOVERNMENT ACCOUNTANTS
CHICAGO CHAPTER**

BOARD MEETING MINUTES FOR FEBRUARY 11, 2014

Present

Elaine Igelman, President
Matthew Matczynski, Past President
Cynthia "CJ" Carter, Program Director
Olga Gesell, Website Director & Historian
Alexandria Hayden, Newsletter Editor
Raul Nieto, CGFM
Rick Urbanowski, Chapter Recognition

Absent

Thomas DiLisio, Treasurer
Frank Moy, Education Director
Janet Knauff, Membership Director
Steve Whitecotton, Job Referral
Eddie Jones, Community Service Director
Amanda Cross, Awards Director

SUMMARY OF MEETING

❖ **Quorum**

- Matt took a roll call and announced that a quorum had not been reached. Thus, only discussion and no voting occurred at the meeting.

❖ **February Continuing Education Seminar**

- Matt discussed the February Continuing Education seminar. This seminar will be a "breakfast meeting". The date of this meeting is tomorrow (Wednesday February 12) at Houlihans restaurant located next to the Chicago river and next to the corner of Wacker Drive and Michigan Avenue. The start time of the presentation is 8:00 AM with an end time of 10:00 AM, and a doors open / breakfast time of 7:30 AM. Matt thanked Alex for her work in researching and reserving the restaurant.
- In response to a question from a CEC member regarding the address of Houlihans, Matt mentioned that Alex had sent out emails to our members regarding the event, which lists the address.

❖ **Future Continuing Education Seminars**

- Matt mentioned that the CEC needed to determine whether the chapter will have a March Continuing Education seminar, as well as how to use the 2 remaining prepaid AGA audio conferences.
- Matt mentioned what AGA audio conferences were available between now and the end of the chapter year.
- Discussion was held. It was the consensus of the group not to hold a Continuing Education Seminar in April due to the chapter's Professional Development Training event. It was the consensus of the group that one of the remaining prepaid AGA audio conferences be used in March, with the other used in May. It was also the consensus of the group to select the Accountability in Government audio conference held on 3/5 instead of the Internal Controls audio conference held on 3/19. CEC members mentioned that the chapter has provided internal control training in the past, did not obtain a good attendance for such training, and the topic of Accountability appears to be more interesting and relevant. It was also the consensus of the group to select the Ethics audio conference held on 5/21 over the Performance Management audio conference held on 5/7. A CEC member questioned whether the topic of Ethics would draw a crowd, and another CEC member responded that an Ethics audio conference was offered last year and the turnout was good. A CEC member also mentioned that Certified Fraud Examiners (CFEs) need ethics training, and this would be an opportunity to draw professionals in similar fields to our event, which may possibly lead to increased interest in AGA membership and/or future chapter activities. A CEC member mentioned that per the AGA website, no information such as speaker name(s) and background(s) or additional information is given on the Performance Management audio conference. The CEC member mentioned that with the Ethics audio conference, we have a better handle on what the audio conference is about versus the Performance Management audio conference, which is more of an unknown.

SUMMARY OF MEETING-Continued

❖ 2014-2015 Chapter Year CEC Nominations

- Matt mentioned that it is that time of year again to start collecting nominations for the 2014-2015 Chicago chapter Executive Committee (CEC).
- Matt mentioned that similar to last year, the chapter will collect nominations during the month of February, and if needed hold elections in March, so that by April the chapter will know the composition of the chapter's Executive Committee for chapter year 2014-2015.
- Matt mentioned that a notice will go out regarding nominations for the 2014-2015 CEC in the February newsletter.
- Matt requested that all current CEC members email Elaine and cc Matt regarding the CEC member's intention of serving on the chapter's executive committee for chapter year 2014-2015, and in what capacity.
- Matt mentioned that current CEC members can change CEC positions, and encouraged current CEC members to consider doing this.
- Matt requested that the current CEC members talk to chapter members and even non-members to encourage new volunteers to join the chapter's executive committee.

❖ 2014 Chapter Professional Development Training

- CJ discussed the speakers that are scheduled to speak at the chapter's 2014 Professional Development Training (PDT). The list is preliminary and subject to change. The CEC members praised CJ for the great list of speakers.
- CJ mentioned that a flyer has been created to advertise the chapter's PDT, and it is expected to be sent to chapter members and other professionals shortly.
- CJ mentioned that the chapter will be purchasing a copy of James Holzrichter's book for each PDT attendee as a way of compensating Mr. Holzrichter for speaking to the chapter. Matt congratulated CJ on this, saying that this was a win-win solution, since initially it was requested that Mr. Holzrichter be allowed to sell his book at the PDT to our attendees. The chapter cannot allow Mr. Holzrichter to sell his book at the PDT to our attendees since the PDT is being held on federal property, and thus we are subject to the federal solicitation rules.

❖ No Quorum

- A quorum had not been reached by this point in the meeting, and the CEC members present had no additional items for discussion that did not need voting on. Thus the meeting was adjourned.